

Submit Request For Public Assistance (RPA)



FEMA



My Organization Dashboard

Portal

🔔 1 👤 Sam, Yosemite ▾

⚠️ Your parent organization has been assigned as the primary Grantee for one or more disasters and you may submit a Request for Public Assistance (RPA) to FEMA's Public Assistance program.

[Please click here to begin the RPA submission process.](#)

🔗 Document Help

To upload event-specific documents, go to the appropriate event PA request profile from the [Event PA Requests list](#), or [My Organization](#) for documents that are **not** specific to an event.

Alternatively, you can utilize the [Document Uploader Utility](#) to assist in uploading documents to the correct location.

Organization

Troy, C

Level: 2

Type: City or Government

FEMA PA Code:

Is PNP? No

Click hyperlink **“Please click here to begin RPA submission process”**

Start Request Public Assistance Process

Portal

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📝 Request Public Assistance

1 Start 2 General Info 3 Contacts 4 Addresses 5 Other Info 6 Submit

Welcome to the FEMA Request for Public Assistance (RPA) process. Over the next few minutes we will ask you a series of questions regarding your organization, contacts, mailing addresses, and supporting information. Once complete, you will be provided with the opportunity to review your submission and, once you are satisfied, you will then be able to directly submit your RPA to FEMA.

Following submission you will receive automatic notifications and will be able to track the progress of your RPA review. If your organization is deemed eligible for Public Assistance by FEMA, you will be automatically notified and will be able to use this system to collaborate with your FEMA partners.

Prior to starting this process, you may wish to [click here](#) to review your Organization Profile to ensure that all your information is up-to-date.

To get started, press the **Next** button at the bottom of this form.

← PREV **NEXT** → ↻ CANCEL

Click **Next**

General Information

Portal

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✍ Request Public Assistance

1 Start 2 General Info 3 Contacts 4 Addresses 5 Other Info 6 Submit

Your organization may be eligible to apply for Public Assistance. Below, please indicate the Event for which you are applying for assistance and confirm your DUNS# and FEMA PA Code (i.e., *FIPS Code*). Also, please indicate whether you have already prepared and submitted a Preliminary Disaster Assessment (PDA). Pre-submission of a PDA is not required to be considered eligible for Public Assistance.

Applicant	Troy, City of
FEMA PA Code	—
DUNS #	938474
Event	Hurricane Florence 4393DR-NC
Participated in PDA?	No

← PREV **NEXT** → CANCEL

Step 1:
Select Event

Step 2: Select
Yes or No

Step 3:
Click Next

Primary/Alternate Contact Information

Portal

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✎ Request Public Assistance

1 Start 2 General Info 3 **Contacts** 4 Addresses 5 Other Info 6 Submit

Please indicate your primary and alternate contacts. These individuals will receive regular notifications and will be able to use this system to track the progress of your request as well as collaborate with your designated FEMA partners. Following submission, you will have the option of specifying additional team members. If you do not see appropriate personnel in the dropdown lists below, or if their email or phone contact information is incorrect, please [click here](#) to manage the Contacts currently assigned to your Organization Profile.

Primary Contact

Name Stapleton, Maureen
Title Executive Administrative Assistant
Email maureen.stapleton@troycity.gov
Phone (212) 948-5755

Step 1: Select
Primary
Contact

Alternate Contact

Name Choose Contact...
Title -
Email -
Phone -

Step 2: Select
Alternate
Contact

Step 3:
Click **Next**

← PREV **NEXT** → ↻ CANCEL

Verify/ Change Primary Location & Mailing Address

Portal

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✍ Request Public Assistance

Start > 2 General Info > 3 Contacts > 4 Addresses > 5 Other Info > 6 Submit

Please indicate your physical and mailing addresses. These may be the same, of course. These addresses will be used for meeting scheduling and for sending formal correspondence. Following submission, you will have the option of modifying these addresses. If you do not see appropriate addresses in the dropdown lists below, or if they are incorrect, please [click here](#) to manage the Locations currently assigned to your Organization Profile.

Primary Location CHANGE

Address	3857 Old Bloomingdale
City	Troy
State	North Carolina
Zip	21038
County	San Miguel County

Mailing Address CHANGE

Address	3857 Old Bloomingdale
City	Troy
State	North Carolina
Zip	21038
County	San Miguel County

← PREV **NEXT** → ↻ CANCEL

Step 1: Verify Primary Location or Click Change

Step 2: Verify Mailing Address or Click Change

Step 3: Click Next

Other Information/Comments

Portal

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📝 Request Public Assistance

1 Start > 2 General Info > 3 Contacts > 4 Addresses > 5 Other Info > 6 Submit

Please use the area below if you would like to provide any additional information; for instance, you may provide a brief narrative describing why your organization is requesting assistance. This is optional, and you may press next at the bottom of the form to skip this step.

Comments

Limit 500 characters

Step 1: Enter Additional information/ Comments

Step 2: Click Next

← PREV **NEXT** → ↻ CANCEL

Review Request

Portal

Request Public Assistance

Start > General Info > Contacts > Addresses > Other Info > Submit

Please ensure all information listed below is accurate before clicking the Submit button at the bottom of this form. By clicking the Submit button, a notification will be sent to FEMA of your organizations desire to receive Public Assistance. In addition, your designated primary and alternate contacts will receive a confirmation. Following submission, you will receive additional guidance describing the FEMA Public Assistance process.

General Info

Applicant	Troy, City of
Event	Hurricane Florence 4393DR-NC
Participated in PDA?	No

Primary Contact

Name	Stapleton, Maureen
Title	Executive Administrative Assistant
Email	maureen.stapleton@troycity.gov
Phone	(212) 948-5755

Primary Location

Address	2857 Old Bloomingdale
City	Troy
State	North Carolina
Zip	21922
County	San Miguel County

Mailing Address

Address	2857 Old Bloomingdale
City	Troy
State	North Carolina
Zip	21922
County	San Miguel County

Other Info

Comments	—
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← PREV **SUBMIT** ✓ CANCEL →

Step 1: Review Information


Step 2: Click Submit

Congratulations Screen

The screenshot shows the Grants Portal interface. At the top left is the logo with the text "Grants Portal". Below it is a navigation menu with items: Dashboard, My Organization (with a dropdown arrow), My Tasks (with a dropdown arrow), Calendar, Utilities (with a dropdown arrow), Resources, and Intelligence (with a dropdown arrow). The "My Organization" section is expanded, showing "Genville - PDMG0001 - 4332DR" and "(4332DR - 9)". The main heading is "Request Public Assistance" with a pencil icon. The main content area is a light blue box containing a congratulatory message and instructions.

Grants Portal

Dashboard

My Organization 
Genville - PDMG0001 - 4332DR
(4332DR - 9)

Organization Profile


Organization Personnel

Applicant Event Profiles


Projects

Damages


Work Orders

My Tasks 

Calendar

Utilities 

Resources

Intelligence 

Request Public Assistance

Congratulations! Your Request for Public Assistance has been successfully processed and has been submitted to your Recipient Organization for review. Once reviewed by your Recipient Organization it will then be submitted onward to be processed by FEMA.

Over the next several days you will receive additional information on the status of your Request for Public Assistance eligibility review. If your organization is deemed eligible for Public Assistance, you will be assigned a Program Delivery Manager (PDMG) who will serve as your single point of contact for FEMA's Public Assistance program. The PDMG will call you to briefly discuss your disaster damages and set up a face-to-face meeting called the Recovery Scoping Meeting. This meeting is designed to discuss in detail your damages and documentation needed to support your claim.

In preparation for the call with the PDMG, please develop a list of damages your organization has sustained from the event and enter them on the **Event PA Requests Profile accessible here**. Your PDMG will discuss this list with you during the call and emphasize the development of your Damage Inventory using the PA Grants Portal.

Thank you for your submission, and we look forward to working with you and your organization.