North Carolina Immunization Registry (NCIR)

Reviewing and Printing Immunization Records

User Guide

Last Updated: March 22, 2022
Steps for Printing Immunization Records
Step 1 of 3: Navigate to Client Search

1. From the home page, click on **Manage Client** and then search for your client’s record.
2. Click on **Reports**
Step 2 of 3: Select the Type of Copy

From here you can choose to view a Patient Copy by clicking on the **Site** drop down arrow and choosing your site and then click on **Immunization Record-Patient Copy**.

<table>
<thead>
<tr>
<th>Reports Available for this Client</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Information</td>
</tr>
<tr>
<td>--------------------------</td>
</tr>
<tr>
<td>Site</td>
</tr>
<tr>
<td>Language ENGLISH</td>
</tr>
<tr>
<td>None</td>
</tr>
<tr>
<td>Site</td>
</tr>
</tbody>
</table>

*NOTE: Fields marked with an asterisk * are required.*

**Note:** You must have Adobe Acrobat Reader in order to view these reports.
Print the generated copy

**Patient Copy**

**North Carolina Immunization Registry**
Immunization Record Patient Copy

**WONKA, WILLIE**, 05/01/2006
**TEST ORGANIZATION**
111 Smith Street
mailing address
Monroe, WI 53704

**Tracking Schedule**: ACIP

<table>
<thead>
<tr>
<th>Immunization</th>
<th>Date Admin</th>
<th>Series</th>
<th>Trade Name</th>
<th>Date</th>
<th>Rejection</th>
<th>Administered By</th>
</tr>
</thead>
<tbody>
<tr>
<td>DTPaP</td>
<td>07/02/2006</td>
<td>1 of 5</td>
<td>Pediatrix</td>
<td></td>
<td></td>
<td>Wise County Pediatrics</td>
</tr>
<tr>
<td></td>
<td>09/03/2006</td>
<td>2 of 5</td>
<td>Pediatrix</td>
<td></td>
<td></td>
<td>Aware Pediatrics</td>
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<tr>
<td></td>
<td>11/08/2006</td>
<td>3 of 5</td>
<td>Pediatrix</td>
<td></td>
<td></td>
<td>Aware Pediatrics</td>
</tr>
<tr>
<td></td>
<td>01/29/2008</td>
<td>4 of 5</td>
<td>Triptedia</td>
<td>Fall</td>
<td></td>
<td>TEST ORGANIZATION</td>
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<tr>
<td>HepA</td>
<td>01/29/2008</td>
<td></td>
<td>Triptedia</td>
<td></td>
<td></td>
<td>TEST ORGANIZATION</td>
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<tr>
<td>HepB</td>
<td>03/02/2008</td>
<td></td>
<td>Triptedia</td>
<td></td>
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<td>Aware Pediatrics</td>
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<tr>
<td></td>
<td>06/04/2008</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Aware Pediatrics</td>
</tr>
</tbody>
</table>

**Relationship:**
- **Name**: F.M. WONKA, FATHER
- **Address**: 5001 SINTORKS street
- **City**: RALEIGH
- **Status**: NC
- **ZIP**: 27609
- **Phone**: (919) 707-8688

**Client Comments:**
- Religious Exemption of RE

**Audience**
- **Reports Only**
- **Typical User**
- **Inventory Control**
- **Administrator**
Where to Go for More Help?
Questions?

Contact your Regional Immunization Program Consultant (RIC)
The RIC Coverage Map with contact information is located on the Immunization Branch website:
https://www.immunize.nc.gov/contacts.htm

NC Vaccines Help Desk
1-877-873-6247
(Monday – Friday 7:00 AM – 7:00 PM ET and Saturday 8:00 AM – 4:00 PM ET)
https://ncgov.servicenowservices.com/csm_vaccine